

L.O.A.

Form No. _____ Issue Date _____
 Child's Name _____ Class _____ Yr. _____ to _____
 A.O. No. _____ Dt. _____ Admission No. _____ Admission Dt. _____
 Father's Name: _____ Tel. _____
 Address _____
 _____ Official's Sig. _____

Letter of Authority (L.O.A.)

Affix Recent
Color Photo
of Guardian
Attested by
Parent

Guardian's Photo with
Signature of Parent

No. _____ Date _____

To,
The C.E.O.,
Sanskar International School™,
V. & P.O.-Badripur, Haridwar Road,
Dehradun, Uttrakhand.

Sub: Letter of Authority from the Parent to Guardian.

Dear Sir/Madam,

I hereby appoint Mr/Ms _____

S/o or W/o _____ R/o _____

as a Guardian of my Daughter/Son, Miss/Master _____

who is being admitted to your 'Establishment' for Session _____ to _____ The Colour photograph of the Guardian has been pasted above and Attested by me. I Authorize and give Power of Attorney to the above mention Guardian to perform all duties and responsibilities, as required from me by the 'Establishment' Authorities from time to time and give him/her the right to take decisions, sign all documents and take any action regarding the admission procedures and other formalities desired by the 'Establishment' Authorities on my behalf and responsibility. I shall be answerable and liable for any information given, decisions/declarations made, actions taken, documents signed, (i.e. Agreement, Declaration or Bond etc.) by the above mentioned Guardian of my Child with the 'Establishment', in context to my Child.

Thanking you,
Yours Faithfully,

Signature _____ Date _____

Name _____

Relationship to the Child (Father/Mother) _____ Address: _____

Witness 1:-
Name _____
Address _____

Witness 2 :-
Name _____
Address _____

PLEASE NOTE: THIS LETTER MUST BE ATTESTED BY A CLASS ONE GAZZETTED OFFICER OR NOTARY.

FOR OFFICE USE ONLY

Remarks _____

A.O. No. _____ Dt. _____

ADMISSION NO. _____ ADMISSION DATE _____ SIGNATURE _____ DATE _____